



11<sup>th</sup> October 2018

Dear Parents/Carers

## Year 7 Academic Tutorial Monday 5<sup>th</sup> November 2018

The Year 7 Academic Tutorial is an opportunity for you to meet with your daughter and her Learning Coach to review her progress. We value our partnership with parents and carers and talking with you will help to ensure that your daughter achieves her full potential. You will be able to discuss your daughter's achievements to date and ask about any concerns. It is very important that you attend the evening in order to support your daughter.

You will need to book 2 sessions for the evening through our online booking system:

- 30 minute appointment to see your daughter's Learning Coach
- 30 minute Year 7 Parental Partnership Workshop where a senior member of staff will explain all of the apps and resources that are available to you to support and track your daughter's progress. You will shortly receive details of how to register for the SIMS Parent app, ParentPay and Doodle. If you have any questions regarding registration, you will have the opportunity to ask these on the evening.

The booking system can be accessed via the school website and by following the instructions below. Please ensure that you have made your bookings by **Monday 29<sup>th</sup> October, 2018:**

- Go to the school website ([www.wrhs1118.co.uk](http://www.wrhs1118.co.uk)) and click the 'Parents Evening' link at the top right.
- Enter your name and your daughter's details and choose 'Login & Continue'. Select 'Year 7 Academic Tutorial'.
- Your daughter's Learning Coach will then be displayed for confirmation. Select 'Continue to Book Appointment'.
- Select the time you wish to see your daughter's Learning Coach. Follow the instructions on screen to save your appointments and get the appointment times emailed or printed.
- Click on 'Home' on the left hand side of the screen to continue to book the Year 7 Parental Partnership Workshop and click 'Continue' to choose a slot that is before or after your Academic Tutorial time.
- On arrival, please come to the Student Services Entrance where you will be signed in, collect an overview of your appointment for the evening and be directed to the appropriate area.

There will also be the opportunity for you to meet with Heads of Faculty in the Dining Room who will be showcasing key resources that you can use to support your daughter throughout the school year.

If you have any difficulties in attending this appointment, please let us know.

We look forward to meeting you and would like to thank you in advance for attending this important evening to support your daughter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S Mycock', written in a cursive style.

Mr S Mycock  
Assistant Headteacher Key Stage 3